



Washington State
Department of Transportation

PAYMENT VOUCHER

Acct Period 08/2010

Voucher # XV 441 002523

Vendor No. FED0315-2A 8

Totals Rel.Total \$0.00 N/P Total \$0.00 Total \$476.79

Vendor: COWLITZ INDIAN TRIBE

Address 1: PO BOX 2547

Address 2:

City, State, Zip: LONGVIEW

WA98632-8594

Y/E Phase ☐ Voucher Date 02/23/2010

Status Awaiting Approval

PAGE NUMBER: 1 OF 1

Invoice				Reference		Retainage	
P. Auth	Date	Number	P. Agree	Order No.	Quantity	P/F Type	Amount
	06/30/09	2009-058	T5622AA 0		0.000		

Distribution												
Job No.	Work Op	Obj	Org	B/S Acct	Parcel	C. Section Equip No.	Revenue Source	Fund	Activity	Appr.	Agency	Disc. Type
XL3679	07	0109	ER06	4411	01	060101						
Estimated Accrual Document Ref #				Service Request No.		Location Code		N/P Amount		Total Amount		I/D
										\$476.79		

Invoice				Reference		Retainage	
P. Auth	Date	Number	P. Agree	Order No.	Quantity	P/F Type	Amount

Distribution												
Job No.	Work Op	Obj	Org	B/S Acct	Parcel	C. Section Equip No.	Revenue Source	Fund	Activity	Appr.	Agency	Disc. Type
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P. Auth	Date	Number	P. Agree	Order No.	Quantity	P/F Type	Amount

Distribution												
Job No.	Work Op	Obj	Org	B/S Acct	Parcel	C. Section Equip No.	Revenue Source	Fund	Activity	Appr.	Agency	Disc. Type
Estimated Accrual Document Ref #				Service Request No.		Location Code		N/P Amount		Total Amount		I/D

(01) SVCS THROUGH 1108

User Name
CHERYL DULAY

Received By *Cheryl Dulay* Date 3/1/10

Checked and Approved for Processing By Date

Comments:

Signature of Approving Authority *Kristopher W. Strickler* Date 3/2/10



Date: January 20, 2010

TO: Jennifer Heay
HQ Accounting and Financial Services
Mail Stop 47420

THRU: Roberta Funkhouser

FROM: Doug Ficco, P.E. *DF*
Project Director – Columbia River Crossing Project
(360) 816-2200

SUBJECT: Submittal of Belated Claim – Cowlitz Tribe

Attached for further processing is a Belated Claim Form and Cowlitz Indian Tribe Invoice #2009-058 with supporting documentation for a total amount of \$476.79.

If you have any questions regarding this submittal please contact Keith Daly at (360)816-8870.

KAD
Attachment

cc: Document Control

Instructions: A belated claim is a request for payment in the current biennium that should have been made with previous biennium funding. Notify the appropriate Program Manager, Project Manager, or Project Engineer of the claim. Fill out the following information and send to Jennifer Cleary in AFS (M/F: 4/9/201) along with a copy of the invoice and supporting documentation.

WSDOT Contact Information (required)

Name: Keith Daly
Phone: (260) 816-8870
Office: Columbia River Crossing - Vancouver

Payment Information

Vendor Name: Cowlitz Indian Tribe Amount: \$ 476.79
Date of Receipt of Goods or Services: 11/30/08
Invoice #: 2009-058

2009-11 Bienn Work Order/Group Number: XL3679, Group 7
2007-09 Bienn Work Order/Group Number: XL2268, Group 81

If completed the Work Order or Group the invoice would have been paid from in the prior biennium has changed in the new biennium

Was any part of this payment accrued in the previous biennium?

Yes ☐ No ☒

If Yes what was the accrual JV number? _____

Explain why the payment wasn't made or accrued in the prior biennium

(If an accrual was not established)

Agreement GCA 5622, Task AA with the Cowlitz Tribe had a start date of 11/10/08 and end date of 5/30/09 in the amount of \$1,501.00 to monitor geotechnical exploration performed in November, 2008. CRC received invoice 4/13/09 in the amount of \$1,501.00 for work performed in November, 2008 and were told by the Cowlitz Tribe this was full amount and they had no additional expenses. In July, 2009 after biennium closure we received Invoice # 2009-058 in amount of \$476.79 for expenses the Cowlitz Tribe had from geotechnical monitoring in November, 2008. Task AA has been amended to make payment

Approved to Pay: _____

AFS Signature



Cowlitz Indian Tribe

PO Box 2547

Longview, WA 98632 8594

~ Use As Original ~

Invoice

Date	Invoice #
6/30/09	2009-058

Bill To
WA State Dept of Transportation Douglas Ficco, Director Columbia River Crossing Project 700 Washington Street, Suite 300 Vancouver, WA 98660

		Project	Terms
		Col River Crossing	Due Upon Receipt
Qty	Description	Rate	Amount
1	Contract Services-Labor through Nov 08	351.82	351.82 ✓
1	Contract Services- Direct Expenses through Nov 08	124.97	124.97 ✓
	Geotech monitoring: Jantzen Beach, OR		
	Agreement NO-GCA-AA-01 <u>GCA5622</u>		
	<u>T5422AA Ø</u>		
	O.K. to pay \$476.79 as a Belated Claim (HQ's Approval Attached)		
	Work order XL3679		
	Group 7, Work op. 0109, C. Section 060101		
	Kitt A Day		
	2/23/10		
	FED 0315-2A 8		2523
		Total	\$476.79
Question please call Accounting Department (360) 864-8720 ext 112		Payments/Credits	\$0.00
		Balance Due	\$476.79 ✓

Payroll Timesheet



Employee:

Ed Arthur

Employee Signature:

Ed Arthur

Today's Date: 11/14/08 Pay Day 11/20/08

Payroll Period: 11/02/08 Through 11/15/08

Supervisor Approval:

[Signature]

Signatures Certify that the employees mentioned has worked on the grants/projects listed and hours noted for this payroll period to the best of employees ability and supervisors knowledge.

Date	Office/Field	Grant >		Time		Time		Time		WSDOT GEO Boreing		Time		Holiday	Vacation	EPA IGAP Sick	Totals
		Office	Field	Office	Field	Office	Field	Office	Field	Office	Field	Office	Field				
11/02/08	Sunday																0.00
11/03/08	Monday																8.00
11/04/08	Tuesday																8.00
11/05/08	Wednesday																8.00
11/06/08	Thursday																8.00
11/07/08	Friday																8.00
11/08/08	Saturday																8.00
11/09/08	Sunday																0.00
11/10/08	Monday																0.00
11/11/08	Tuesday																9.00
11/12/08	Wednesday																7.00
11/13/08	Thursday																8.00
11/14/08	Friday																8.00
11/15/08	Saturday																8.00
Column totals:		0.00	0.00	60.00	4.00	0.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Totals:					64.00					16.00				0.00	0.00	0.00	~ 80.00

[Handwritten signature]

2:08 PM

12/11/09

Accrual Basis

Cowlitz Indian Tribe
Detail WSDOT 5622 (CRCP)
 January through December 2008

Type	Date	Numb	Name	Memo	Debit	Credit	Balance
4000 - Sources of Funds							
4020 - Contracts							
General Journal	11/30/08	2008-498		A/R for Nov 08 (WSDOT 5622)		476.79	476.79
Total 4020 - Contracts						476.79	476.79
Total 4000 - Sources of Funds						476.79	476.79
5110 - Payroll Expenses							
Paycheck	11/20/08	17686	Arthur, Edwin J				
Total 5110 - Payroll Expenses					313.12		(313.12)
5120 - Payroll Taxes & Fringe Benefits							
5121 - FICA					313.12		(313.12)
Paycheck	11/20/08	17686	Arthur, Edwin J				
Total 5121 - FICA					19.41		(19.41)
5122 - Medicare					19.41		(19.41)
Paycheck	11/20/08	17686	Arthur, Edwin J				
Total 5122 - Medicare					4.54		(4.54)
5126 - Workers' Comp Insurance					4.54		(4.54)
Paycheck	11/20/08	17686	Arthur, Edwin J				
Total 5126 - Workers' Comp Insurance					14.75		(14.75)
5127 - SUI					14.75		(14.75)
Paycheck	11/20/08	17686	Arthur, Edwin J				
Paycheck	11/20/08	17686	Arthur, Edwin J				
Total 5127 - SUI							
Total 5120 - Payroll Taxes & Fringe Benefits					38.70		(38.70)
7500 - Indirect Income (Expense)							
General Journal	11/30/08	2008-498		Indirect Chg for Nov 08	124.97		(124.97)
Total 7500 - Indirect Income (Expense)					124.97		(124.97)
TOTAL					476.79	476.79	

Daly, Keith

From: Daly, Keith
Sent: Thursday, January 14, 2010 3:31 PM
To: 'Stella Strode'; Burlingame, Dave
Cc: Cotton, Megan; Humphrey, George; Rust, Lynn; jwgrooll@cowlitz.org
Subject: RE: Looking for payment from WA DOT 5622
Importance: High

Stella,

I just wanted to check on the status of the timesheets being submitted for the labor charges on Invoice #2009-058. Thank you for your help and if you have any questions please don't hesitate to call or email me.

Keith A. Daly

Project Controls Manager
 Columbia River Crossing Project
 Desk: (360) 816-8870
 Fax: (360) 737-0294
 dalyk@columbiarivercrossing.org

From: Stella Strode [mailto:citiribe@toledotel.com]
Sent: Friday, December 11, 2009 2:02 PM
To: Daly, Keith; Burlingame, Dave
Cc: Cotton, Megan; Humphrey, George; Rust, Lynn; jwgrooll@cowlitz.org
Subject: RE: Looking for payment from WA DOT 5622

Keith,

Thank you for your response and I appreciate your eagerness to get this matter resolved quickly.

I began the process of trying to collect for this 2008 invoice back in May 2009, So I did meet your cut off timeline that you mention.

From the corresponding emails I have with Andrew Beagle (see below), it was my understanding that payment was on its way. And as of November 23, 09 I hadn't received the payment thus generating the email again to Andrew Beagle.

It is my understanding from your internal emails all conditions were met and payment was withheld, so I don't feel we should wait 2-3 months longer.

I was informed by our Department Manager that indirect charges were allowed on this contract therefore the "expense" of \$124.97, is the indirect applied. I will get a copy of the employees timesheet and send to you via pdf file in order to expedite payment.

Again thank you for your response, if you need anything else please don't hesitate to let me know.

Stella

incerpt:

From: Beagle, Andrew [mailto:BeagleA@columbiarivercrossing.com]
Sent: Monday, June 08, 2009 1:55 PM

1/14/2010

To: Stella Strode; Burlingame, Dave
 Cc: Humphrey, George; Beeby, Megan
 Subject: Task Order Amendment
 Importance: High

Dave and Stella,

Attached is a task order amendment for the residual amount invoiced (\$476.79). In order for us to make payment, we need the following.

Please print two copies and sign them both.
 Send both copies to CRC by mail.
 CRC will sign both copies to execute the Task Order Amendment.
 CRC will send one signed copy back to you.
CRC will make payment of \$476.79

Please call me if you have any questions.

Thanks you,
 Andrew Beagle
 360-816-8880
 beaglea@columbiarivercrossing.com

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If you believe that you received this e-mail in error, please do not read this e-mail or any attached items. Please delete the e-mail and all attachments, including any copies thereof, and inform the sender that you have deleted the e-mail, all attachments and any copies thereof. Thank you

From: Daly, Keith [mailto:dalyk@columbiarivercrossing.com]
Sent: Friday, December 11, 2009 12:59 PM
To: culture@cowlitz.org; citribe@toledotel.com
Cc: Cotton, Megan; Humphrey, George; Rust, Lynn
Subject: FW: Looking for payment from WA DOT 5622

Dave & Stella,

I'm contacting you to request additional documentation/backup for Invoice #2009-058 in the amount of \$476.79 and to inform you that the work performed under this invoice was in our 2007-2009 biennium and will require payment to be processed through the belated claim process. The belated claim process is used for payment of outstanding invoices received after the biennium cutoff date that we were not informed of so an estimated accrual could be submitted so payment or accrual is recorded in the biennium the work was performed. The 2007-2009 biennium ended June 30, 2009. Under the belated claim process we are required to submit the invoice with supporting documentation and an explanation of why the payment was not made or accrued in the biennium the work was performed in to the Accounting and Financial Services Office (AFS) in Olympia for approval. Once approved by the AFS Office we can process payment through the Columbia River Crossing Office. I don't foresee any problems with approval of payment for Invoice #2009-058 but want you to know that it could take 2 – 3 months to obtain approval.

The additional documentation/backup that I'm requesting to be submitted as required per Section 6 of Agreement GCA 5622 is listed below:

1/14/2010

- Employee time cards showing employee name, hours worked and hourly wage for all labor billed on Invoice #2009-058
- Copy of receipts for all direct expenses totaling the \$124.97 on Invoice #2009-058

Please submit the above documentation to the address shown below. If you have any questions regarding this email or the payment process please do not hesitate to call or email me.

Thanks,
Keith A. Daly
 Project Controls Manager

Columbia River Crossing Project
 700 Washington Street, Suite 300 | Vancouver, WA 98660
 Desk: (360) 816-8870 | Fax: (360) 737-0294
dalyk@columbiarivercrossing.com

From: Beagle, Andrew
Sent: Thursday, December 10, 2009 12:51 PM
To: Daly, Keith; Humphrey, George
Subject: RE: Looking for payment from WA DOT 5622

Okay. So no more involvement on my end, correct?

Andrew Beagle
 360-816-8880
beaglea@columbiarivercrossing.com

From: Daly, Keith
Sent: Thursday, December 10, 2009 10:47 AM
To: Beagle, Andrew; Humphrey, George
Subject: RE: Looking for payment from WA DOT 5622

Andrew,

Invoice #2009-058 in the amount of \$476.79 is for work performed thru November, 2008 and therefore will require payment to be processed by Belated Claim Process. I will be contacting Stella Strode and Dave Burlingame with Cowlitz Tribe and inform them of this process and will also be requesting supporting documentation to justify payment of \$476.79.

From: Beagle, Andrew
Sent: Tuesday, December 08, 2009 7:34 AM
To: Humphrey, George; Daly, Keith
Subject: RE: Looking for payment from WA DOT 5622

Okay, that's why I asked the question.

Thanks, and I'll wait for your word to go.

Andrew Beagle
 360-816-8880
beaglea@columbiarivercrossing.com

From: Humphrey, George
Sent: Tuesday, December 08, 2009 7:33 AM
To: Beagle, Andrew

1/14/2010

Subject: RE: Looking for payment from WA DOT 5622

Not so fast. This is for work last June. I need to check with Keith first.

From: Beagle, Andrew

Sent: Tuesday, December 08, 2009 7:28 AM

To: Humphrey, George; Daly, Keith

Subject: RE: Looking for payment from WA DOT 5622

Understood. I will just let them know that we are making payment, and that they should receive it by the end of the month (?). Thanks.

Andrew Beagle

360-816-8880

beaglea@columbiarivercrossing.com

From: Humphrey, George

Sent: Tuesday, December 08, 2009 7:25 AM

To: Beagle, Andrew; Daly, Keith

Subject: RE: Looking for payment from WA DOT 5622

Agreement GCA 5622 AA Amendment 1 has been executed. We just need to make payment.

From: Beagle, Andrew

Sent: Tuesday, December 08, 2009 7:05 AM

To: Daly, Keith; Humphrey, George

Subject: RE: Looking for payment from WA DOT 5622

Do you need me to contact the Tribe and ask them if they sent the contract back to us then?

Andrew Beagle

360-816-8880

beaglea@columbiarivercrossing.com

From: Daly, Keith

Sent: Monday, December 07, 2009 11:35 AM

To: Beagle, Andrew; Humphrey, George

Subject: RE: Looking for payment from WA DOT 5622

Andrew,

I found GCA 5622, Task AA, Amendment #1 in the amount of \$476.79 which appears to have been waiting for execution so we could make payment. I found letter of execution for Task AA, Amendment #1 from George to Dave Burlingame but can't find the executed copy. George also has it marked as not executed in his tracking sheet. So it does exist for the amount indicated. I just need to check with George when he gets in to verify it has been executed. If it has been executed we can make payment. Thanks.

Keith A. Daly

Project Controls Manager

Columbia River Crossing Project

Desk: (360) 816-8870

Fax: (360) 737-0294

dalyk@columbiarivercrossing.org

From: Beagle, Andrew

Sent: Friday, December 04, 2009 5:47 PM

1/14/2010

To: Humphrey, George; Daly, Keith
Cc: Wills, Heather; Cotton, Megan
Subject: Fwd: Looking for payment from WA DOT 5622

Recieved this from cowlitz regarding an invoice payment from some time ago. It appears that payment was contingent on a task order amendent. Was this part resolved? If so have we paid the invoiced ammount listed in the email chain?

Begin forwarded message:

From: "Stella Strode" <citribe@toledotel.com>
Date: December 4, 2009 5:40:07 PM PST
To: <BeagleA@columbiarivercrossing.com>
Subject: FW: Looking for payment from WA DOT 5622

Andrew,

Can you please give me an update to the payment we were to receive in Jun 09 (see your email below)?

Thank you for your help,

Sincerely,

Stella Strode

Citribe@toledotel.com

Senior Accountant

Cowlitz Indian Tribe
 Cowlitz Indian Tribal Housing
 Direct: 360.864.7012
 Fax: 360.864.8725

Confidential Communication: E-mails communication from this Tribe normally contains confidential and privileged material, and is for the sole use of the intended recipient (or a person authorized to deliver it to the named addressee). Use or distribution by unintended recipients is prohibited and is protected by federal and state laws and regulations.

If you believe that you received this e-mail in error, please do not read this e-mail or any attached items. Please delete the e-mail and all attachments, including any copies thereof, and inform the sender that you have deleted the e-mail, all attachments and any copies thereof. Thank you

-----Original Message-----

From: Stella Strode [mailto:citribe@toledotel.com]
 Sent: Wednesday, November 25, 2009 10:14 AM
 To: 'dAVe'; 'Ed Arthur'
 Cc: 'jwgroll@cowlitz.org'
 Subject: FW: Looking for payment from WA DOT 5622

Dave,

Here is the last email I received from Andrew- where he stating that he will process and we will receive payment of \$476.79 the outstanding balance.

Let me know if anything else is needed.

Stella

From: Beagle, Andrew [mailto:BeagleA@columbiarivercrossing.com]
Sent: Monday, June 08, 2009 1:55 PM
To: Stella Strode; Burlingame, Dave
Cc: Humphrey, George; Beeby, Megan
Subject: Task Order Amendment
Importance: High

Dave and Stella,

Attached is a task order amendment for the residual amount invoiced (\$476.79). In order for us to make payment, we need the following.

Please print two copies and sign them both.
Send both copies to CRC by mail.
CRC will sign both copies to execute the Task Order Amendment.
CRC will send one signed copy back to you.
CRC will make payment of \$476.79

Please call me if you have any questions.

Thanks you,
Andrew Beagle
360-816-8880
beaglea@columbiarivercrossing.com

-----Original Message-----

From: dAve burlingame [mailto:culture@cowlitz.org]
Sent: Tuesday, November 24, 2009 3:13 PM
To: 'Stella Strode'
Cc: jwgroll@cowlitz.org; earthur@cowlitz.org
Subject: RE: Looking for payment from WA DOT 5622

stella;

huh. i wish i could help, but neither ed nor i remember seeing any emails about revising the agreement. i'll take another look just in case i missed it the first time.

on another note, i just received a copy of the revised contract with eastern washington university. give me some time to make a copy, and i'll send the 'original' through interoffice.

AMR,

dAVe burlingame

Director, Cultural Resources
Cowlitz Indian Tribe
360.577.6962
508.1677 cell
577.6207 fax

This message is confidential and protected by Federal law, Tribal Code and other stuff.

U'q'd.

-----Original Message-----

From: Stella Strode [mailto:citribe@toledotel.com]
Sent: Monday, November 23, 2009 8:34 AM
To: 'dAVe'
Cc: jwgroll@cowlitz.org
Subject: Looking for payment from WA DOT 5622
Importance: High

Dave,

I do not show a payment received for this invoice to WA State of Transportation Contract Services, I have several emails that they were going to Amend agreement GCA AA-01, can you assist me?

Stella

*** eSafe scanned this email for malicious content ***

*** IMPORTANT: Do not open attachments from unrecognized senders ***