Washington State Department of Transportation

PAYMENT VOUCHER

Acct Period: 05/2010 | Voucher #: XV 441 001526

Vendor No. 930636311 | **Totals** Ret Total $0.00 | N/P Total $0.00 | Total $48,168.66

Vendor: METRO
Address 1: ATTN ACCOUNTING
Address 2: 600 NE GRAND AVE
City, State, Zip: PORTLAND OR97232-2736

Y/E Phase: | Voucher Date: 11/18/2009

Status: AWAITING APPROVAL

Invoice				Reference		Retainage		
P. Auth	Date	Number	P. Agree	Order No.	Quantity	P/F	Type	Amount
	11/04/09	PLAN-04221	GCA5744 0		0.000			

Distribution												
Job No.	Work Op	Obj	Org	B/S Acct	Parcel	C. Section Equip No.	Revenue Source	Fund	Activity	Appr.	Agency	Disc. Type
XL3679 09	0112	JK01	4411 01			060101						

Estimated Accrual Document Ref #	Service Request No.	Location Code	N/P Amount	Total Amount	I/D
				$48,168.66	

Invoice				Reference		Retainage		
P. Auth	Date	Number	P. Agree	Order No.	Quantity	P/F	Type	Amount

Distribution												
Job No.	Work Op	Obj	Org	B/S Acct	Parcel	C. Section Equip No.	Revenue Source	Fund	Activity	Appr.	Agency	Disc. Type

Estimated Accrual Document Ref #	Service Request No.	Location Code	N/P Amount	Total Amount	I/D

Invoice				Reference		Retainage		
P. Auth	Date	Number	P. Agree	Order No.	Quantity	P/F	Type	Amount

Distribution												
Job No.	Work Op	Obj	Org	B/S Acct	Parcel	C. Section Equip No.	Revenue Source	Fund	Activity	Appr.	Agency	Disc. Type

Estimated Accrual Document Ref #	Service Request No.	Location Code	N/P Amount	Total Amount	I/D

(01) JUL-SEP 2009

User Name: MARY FOUTS

Received By: Mary Fouts Date: 11/18/09

Comments:

Checked and Approved for Processing By: Date:

Signature of Approving Authority: Kristopher W. Strickler Date: 11/18/09

DOT Form AM01-003
Rev (05/2009)

Staple Supporting Documentation on Back

XV 441 001526

INVOICE

Please Remit To:

Metro
Accounts Receivable
600 NE Grand Avenue
Portland OR 97232-2736

Page:	1
Invoice No:	PLAN-04221
Invoice Date:	11/04/2009
Customer Number:	PLN1500
Payment Terms:	Net 30
Due Date:	12/04/2009

Bill To:

Washington State Dept of Transporation
Accounts Payable
700 Washington Street Suite 300
Vancouver WA 98660

AMOUNT DUE: 48,168.66 USD

Amount Remitted

For billing questions, please call 503-797-1744

Line	Adj	Identifier	Description	Quantity	Unit Amt	Net Amount
			Attention: Doug Ficco - CRC Project			
			Columbia River Crossing			
			IGA #GCA 5744			
			Billing period: July - September 2009			
1			Columbia River Crossing	1.00	48,168.66	48,168.66

SUBTOTAL: 48,168.66

TOTAL AMOUNT DUE : 48,168.66

RECEIVED
NOV 09 2009
Columbia River Crossing

OK TO PAY $48,168.66
XL 3679 Group 9
11-18-09 JL

STANDARD

Original

Funder: **WASHINGTON DEPT OF TRANSPORTATION** Project: **COLUMBIA RIVER CROSSING**

Agreement Number: **GCA 5744** Metro resource # 33912

Total Authorized: **$641,577.09** (as of Amendment 2) Billing period: JULY - SEPTEMBER, 2009 Metro project # 4595x

Contract Term: **November 1, 2007 - February 28, 2010**

Task	Name	Position	Rate	FY07-08 Fiscal Year	FY08-09 Fiscal Year	JULY 09	AUG 09	SEPT 09	PROJECT TOTAL
				FISCAL YEAR 2009 - 2010					
1.0 Project Mgmt	Brandman, Richard	Deputy Planning Director	$72.41	42.86	-				42.86
Metro Project # 45950	Roberts, Ross	Project Manager	$54.76	32.00	-				32.00
	Turpel, Mark	Principal Transportation Planner	$42.55	5.99	-				5.99
		Total Hours		80.85	-	-	-	-	80.85
		Direct Labor costs		$ 5,231.10	$ -				$ 5,231.10
		Indirect Labor costs (Leave/Fringe/OH)		$ 5,803.21	$ -	$ -	$ -	$ -	$ 5,803.21
		Materials & Supplies		$ 569.85	$ -			$ 1,536.00	$ 2,105.85
		Transfers/Computer Allocations *		$ 74.52	$ -				$ 74.52
		+ / - Year-end adjustments		70.43					
		Total Expenses		**$ 11,749.11**	**$ -**	**$ -**	**$ -**	**$ 1,536.00**	**$ 13,285.11**
								Total Project Costs, this task:	**$ 13,285.11**
								Less: Previous amounts billed:	$ 11,749.11
								Amount Due this Billing:	**$ 1,536.00**
								Task Budget:	**$ 45,381.44**
								Amount Remaining:	**$ 32,096.33**
2.0 Project Controls	Moog, Barbara	Sr. Management Analyst	$39.01	9.06	20.51				29.57
Metro Project # 45951	Tuerk, Jennifer	Administrative Specialist	$17.64	3.25	33.75	1.00			38.00
	Walker, Richard	TRMS Manager	$47.87	14.98	-				14.98
		Total Hours		27.29	54.26	1.00	-	-	82.55
		Total Labor costs		$ 1,064.80	$ 1,273.50	$ 19.45			$ 2,357.75
		Indirect Labor costs (Leave/Fringe/OH)		$ 1,181.25	$ 1,337.76	$ 19.01	$ -	$ -	$ 2,538.02
		Materials & Supplies			$ -				$ -
		Transfers/Computer Allocations *		$ 15.19	$ 14.38	$ 0.19			$ 29.76
		+ / - Year-end adjustments		(25.46)	(124.75)				
		Total Expenses		**$ 2,235.78**	**$ 2,500.89**	**$ 38.65**	**$ -**	**$ -**	**$ 4,775.32**
								Total Project Costs, this task:	**$ 4,775.32**
								Less: Previous amounts billed:	$ 4,861.42
								Amount Due this Billing:	**$ (86.10)**
								Task Budget:	**$ 7,635.06**
								Amount Remaining:	**$ 2,859.74**

FISCAL YEAR 2009 - 2010

Task	Name	Position	Rate	FY07-08 Fiscal Year	FY08-09 Fiscal Year	JULY 09	AUG 09	SEPT 09	PROJECT TOTAL
3.0 Financial Structures	Brandman, Richard	Deputy Planning Director	$72.41	70.37	48.27				118.64
Metro Project # 45952	Roberts, Ross	Project Manager	$54.76	22.31	36.00				58.31
					-				0.00
		Total Hours		92.68	84.27	-	-	-	176.95
		Total Labor costs		$ 6,267.22	$ 5,407.50				$ 11,674.72
		Indirect Labor costs (Leave/Fringe/OH)		$ 6,952.65	$ 5,680.35	$ -	$ -	$ -	$ 12,633.00
		Materials & Supplies			$ -				$ -
		Transfers/Computer Allocations *		$ 111.94	$ 61.05				$ 172.99
		+ / - Year-end adjustments		(187.65)	(529.69)				
		Total Expenses		**$ 13,144.16**	**$ 10,619.21**	$ -	$ -	$ -	$ 23,763.37
								Total Project Costs, this task:	$ 23,763.37
								Less: Previous amounts billed:	$ 24,293.06
								Amount Due this Billing:	$ (529.69)
								Task Budget:	**$ 39,827.68**
								Amount Remaining:	**$ 16,064.31**
4.0 Communications					-				-
Metro Project # 45953	Withrow, Karen M	Senior PR Coordinator	$37.56		24.16				24.16
					-				-
		Total Hours		-	24.16	-	-	-	24.16
		Total Labor costs			$ 1,142.60				$ 1,142.60
		Indirect Labor costs (Leave/Fringe/OH)			$ 1,200.25	$ -	$ -	$ -	$ 1,200.25
		Materials & Supplies			$ -				$ -
		Transfers/Computer Allocations *			$ 12.90				$ 12.90
		+ / - Year-end adjustments			(111.92)				
		Total Expenses		**$ -**	**$ 2,243.83**	$ -	$ -	$ -	$ 2,243.83
								Total Project Costs, this task:	$ 2,243.83
								Less: Previous amounts billed:	$ 2,355.75
								Amount Due this Billing:	$ (111.92)
								Task Budget:	**$ 9,045.68**
								Amount Remaining:	**$ 6,801.85**

FISCAL YEAR 2009 - 2010

Task	Name	Position	Rate	FY07-08 Fiscal Year	FY08-09 Fiscal Year	JULY 09	AUG 09	SEPT 09	PROJECT TOTAL
5.0 Transportation Planning	Bihn, Matthew	Sr. Transportation Planner	$35.92	77.85	3.00				80.85
Metro Proj #s 45954 / 4595C	Bosa, Peter	Asst. Transportation Planner	$24.72	1,084.43	1,936.31	175.88	135.50	151.63	3,483.75
	Brandman, Richard	Deputy Planning Director	$72.41	20.96	-				20.96
	Breakstone, Aaron	Asst. Transportation Planner	$20.18	15.98	3.00				18.98
	Cotugno, Andy	Policy Advisor II				7.38		8.99	
	Gunn, Alan G.	Asst. Transportation Planner	$28.94		4.72				4.72
	Higgins, Scott	Principal Transportation Planner	$40.19	684.05	928.98	63.96	40.00	23.98	1,740.97
	Martin, Jessica E	Administrative Supervisor	$30.57		1.00				1.00
	Mendoza, Tony R	Transit Project Manager	$45.87	99.96	15.00				114.96
	Monberg, Brian C	Asst. Transportation Planner	$31.92		19.00				19.00
	Reiff, Sherwin H	Principal Transportation Modeler	$38.99		38.37				38.37
	Roberts, Ross	Project Manager	$54.76	116.89	463.59	15.99	11.89	29.96	638.32
	Stein, William	Sr. Transportation Planner	$37.70	8.49	-				8.49
	Turpel, Mark	Principal Transportation Planner	$42.55	(1.99)	80.05	8.93	2.00		88.99
	Walker, Richard	TRMS Manager	$47.87	192.69	521.39	49.97	34.97	27.78	826.80
	Wieghart, Bridget M	Transit Project Manager	$52.36		5.04				5.04
		Total Hours		2,299.31	4,019.45	322.11	224.36	242.34	7,107.57
		Total Labor costs		$78,170.99	$148,596.71	$11,300.55	$8,431.11	$8,996.84	**$ 255,496.20**
		Indirect Labor costs (Leave/Fringe/OH)		$86,720.30	$156,094.42	$11,045.28	$ 8,240.65	$ 8,793.61	**$ 270,894.26**
		Materials & Supplies		$ 236.80	$ -				**$ 236.80**
		Transfers/Computer Allocations *		$ 13,711.26	$ 26,130.34			$ 5,261.50	**$ 45,103.10**
		+ / - Year-end adjustments		8,881.59	(14,558.98)				
		Total Expenses		**$187,720.94**	**$316,262.49**	**$22,345.83**	**$16,671.76**	**$23,051.95**	**$ 566,052.97**
								Total Project Costs, this task:	**$ 566,052.97**
								Less: Previous amounts billed:	$ 518,542.40
								Amount Due this Billing:	**$ 47,510.57**
								Task Budget:	**$ 506,543.81**
								Amount Remaining:	**$ (59,509.16)**

FISCAL YEAR 2009 - 2010

Task	Name	Position	Rate	FY07-08 Fiscal Year	FY08-09 Fiscal Year	JULY 09	AUG 09	SEPT 09	PROJECT TOTAL
6.0 Environmental	Turpel, Mark	Principal Transportation Planner	$42.55	4.00	-				4.00
Metro Project # 45955					-				-
		Total Hours		4.00	-	-	-	-	4.00
		Total Labor costs		$ 166.20	$ -				$ 166.20
		Indirect Labor costs (Leave/Fringe/OH)		$ 184.38	$ -	$ -	$ -	$ -	$ 184.38
		Materials & Supplies			$ -				$ -
		Transfers/Computer Allocations *		$ 2.33	$ -				$ 2.33
		+ / - Year-end adjustments		(3.91)	-				
		Total Expenses		**$ 349.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 349.00**
								Total Project Costs, this task:	**$ 349.00**
								Less: Previous amounts billed:	$ 349.00
								Amount Due this Billing:	**$ -**
								Task Budget:	**$ 13,785.85**
								Amount Remaining:	**$ 13,436.85**
7.0 Transit Planning & Engineering	Brandman, Richard	Deputy Planning Director	$72.41	(12.85)	20.97				8.12
Metro Project # 45956	Bosa, Peter	Asst. Transportation Planner	$24.72	33.95	-				33.95
	Mendoza, Tony R	Transit Project Manager	$45.87	26.72	-				26.72
	Moog, Barbara	Sr. Management Analyst	$39.01	6.05	-				6.05
	Roberts, Ross	Project Manager	$54.76	51.16	-				51.16
	Turpel, Mark	Principal Transportation Planner	$42.55		-				-
	Walker, Richard	TRMS Manager	$47.87	49.92	-				49.92
		Total Hours		154.95	20.97	-	-	-	175.92
		Total Labor costs		$ 6,863.23	$ 1,533.12				$ 8,396.35
		Indirect Labor costs (Leave/Fringe/OH)		$ 7,613.84	$ 1,610.48	$ -	$ -	$ -	$ 9,224.32
		Materials & Supplies			$ -				$ -
		Transfers/Computer Allocations *		$ 908.20	$ 17.31				$ 925.51
		+ / - Year-end adjustments		(11,528.53)	(150.19)				
		Total Expenses		**$ 3,856.74**	**$ 3,010.72**	**$ -**	**$ -**	**$ -**	**$ 6,867.46**
								Total Project Costs, this task:	**$ 6,867.46**
								Less: Previous amounts billed:	$ 7,017.65
								Amount Due this Billing:	**$ (150.19)**
								Task Budget:	**$ 19,357.58**
								Amount Remaining:	**$ 12,490.12**

FISCAL YEAR 2009 - 2010

Task	Name	Position	Rate	FY07-08 Fiscal Year	FY08-09 Fiscal Year	JULY 09	AUG 09	SEPT 09	PROJECT TOTAL
GRAND TOTALS FOR PROJECT:		**Labor Hours**		2,659.08	4,203.11	323.11	224.36	242.34	7,652.00
		Total Labor costs		$97,763.54	$157,953.43	$11,320.00	$ 8,431.11	$ 8,996.84	**$ 284,464.92**
		Indirect Labor costs (Leave/Fringe/O		$108,455.63	$165,923.25	$11,064.29	$ 8,240.65	$ 8,793.61	**$302,477.43**
		Materials & Supplies		$ 806.65	$ -	$ -	$ -	$ 1,536.00	**$ 2,342.65**
		Transfers/Computer Allocations *		$ 14,823.44	$ 26,235.98	$ 0.19	$ -	$ 5,261.50	**$ 46,321.11**
		+ / - Year-end adjustments		(2,793.53)	(15,475.53)				(18,269.06)
				$219,055.73	**$334,637.13**	**$22,384.48**	**$16,671.76**	**$24,587.95**	**$ 617,337.05**

Total Project Costs to date:	**$ 617,337.05**
Less: Previous amounts billed:	$ 569,168.39
Amount to remit:	**$ 48,168.66**
Contract Budget:	$ 641,577.09
Expenses to date:	$ 617,337.05
Amount Remaining:	**$ 24,240.04**
% expended:	96%

* Transferred costs consist of an allocation of common office supplies, allocated based on salary expense per task
Computer allocation is the share of computer expense allocated to the task

Washington D.O.T. - Columbia River Crossing

through: **SEPTEMBER 2009**

Grant term: November 1, 2007 - February 28, 2010
Distribution: Tony, Dianne H, Ross

Wash DOT # GCA 5744 / Metro # 927091
Resource # 33912

last updated: 10/19/2009

	PROJECT SEGMENT	GRANT BUDGET (amended)	PROJECT EXPENSES FY08	FY09	FY10 YTD	TOTAL EXPENSES	AMOUNT REMAINING	% Expended
45950	Project Management	45,381	11,749	-	1,536	13,285	32,096	29%
45951	Project Controls	7,635	2,236	2,501	39	4,775	2,860	63%
45952	Financial Structures	39,828	13,144	10,619	-	23,763	16,064	60%
45953	Communications	9,046	-	2,244	-	2,244	6,802	25%
45954/ 4595C	Transportation Planning	506,544	187,721	316,262	62,070	566,053	(59,509)	112%
45955	Environmental	13,786	349	-	-	349	13,437	3%
45956	Transit Planning & Engineering	19,358	3,857	3,011	-	6,867	12,490	35%
	TOTAL :	$ 641,577	219,056	334,637	63,644	$ 617,337	$ 24,240	96%

SUMMARY:

GRANT AMOUNT:	$ 641,577
AMOUNT EXPENDED:	$ 617,337
BALANCE:	$ 24,240
% EXPENDED:	96%

PROJECT EXPENSES - by category	FY08	FY09	FY10 YTD	TOTAL
Fully-loaded Labor	202,313	308,329	56,847	567,488
M&S	1,002	-	1,536	2,538
Transfers & Computer Allocation[1]	15,741	26,309	5,262	47,311
TOTAL EXPENSES:	$ 219,056	$ 334,637	$ 63,644	$ 617,337

[1]Transfer costs consist of an allocation of common office supplies, allocated based on salary expense per project

Computer costs consist of each project's share of DRC/TRMS computer expense, allocated based on dept 01210 / 01320 salary expense per project

(Period: 3 - September)

33912 - Wash DOT WDOT Columbia River Crossng II

Project number and title	Labor	Labor Leave *17*	Labor Fringe *34.7*	Labor Overhead *25.471*	Labor sub total	M & S	Transfer	Comput Alloc	Total expenses
45950 - CRC - Project Management	$28,747.95	$4,887.15	$11,671.38	$11,540.01	$56,846.50	$1,536.00	$278.23	$4,983.46	$63,644.19
Totals All across YTD AMT >>	**$28,747.95**	**$4,887.15**	**$11,671.38**	**$11,540.01**	**$56,846.50**	**$1,536.00**	**$278.23**	**$4,983.46**	**$63,644.19**

Period number/month	Previously billed	Expense by period	Amount now due
Unearned revenue	$15,475.53		
1-Jul	$0.00	$22,345.83	
2-Aug	$0.00	$16,710.23	
3-Sep	$0.00	$24,588.14	
Totals -->	**$15,475.53**	**$63,644.19**	**$48,168.66**

<< previous resource | next resource >>

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(Period: 3 - September)

45950 - CRC - Project Management

Project/Task number and title	Labor	Labor Leave *17*	Labor Fringe *34.7*	Labor Overhead *25.471*	Labor sub total	M & S	Transfer	Comput Alloc	Total expenses
45950 - CRC - Project Management									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$1,536.00	$0.00	$0.00	$1,536.00
ytd amount:	$0.00	$0.00	$0.00	$0.00	$0.00	$1,536.00	$0.00	$0.00	$1,536.00
45951 - CRC - Project Controls									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.19	$0.00	$0.19
ytd amount:	$19.45	$3.31	$7.90	$7.81	$38.46	$0.00	$0.19	$0.00	$38.65
45952 - CRC - Financial Structure									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
ytd amount:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
45953 - CRC - Communications									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
ytd amount:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
45954 - CRC - Transportation Planning									
cpd:	$5,134.44	$872.85	$2,084.53	$2,061.07	$10,152.90	$0.00	$156.15	$0.00	$10,309.05
ytd amount:	$16,134.27	$2,742.83	$6,550.35	$6,476.63	$31,904.07	$0.00	$156.15	$0.00	$32,060.22
45955 - CRC - Environmental									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
ytd amount:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
45956 - CRC- Transit Planning/Engineer									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
ytd amount:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
45957 - CRC - Design Engineering									
cpd:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
ytd amount:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4595C - CRC - Trans Planning Computer									
cpd:	$3,862.40	$656.61	$1,568.10	$1,550.45	$7,637.55	$0.00	$121.89	$4,983.46	$12,742.90
ytd amount:	$12,594.23	$2,141.02	$5,113.13	$5,055.58	$24,903.96	$0.00	$121.89	$4,983.46	$30,009.31
Totals All across CPD AMT >>	**$8,996.84**	**$1,529.46**	**$3,652.63**	**$3,611.52**	**$17,790.45**	**$1,536.00**	**$278.23**	**$4,983.46**	**$24,588.14**
Totals All across YTD AMT >>	**$28,747.95**	**$4,887.15**	**$11,671.38**	**$11,540.01**	**$56,846.50**	**$1,536.00**	**$278.23**	**$4,983.46**	**$63,644.19**

PS ID#	Resource title	Expense $	Allocation $	Amt. Remaining $	Allocation %
33912	Wash DOT WDOT Columbia River Crossng II	$63,644.19	$244,966.00	$181,321.81	100.00%
TOTALS		**$63,644.19**	**$244,966.00**	**$181,321.81**	**100% (always)**

<< previous project | next project >>

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Humphrey, George

From: Daly, Keith
Sent: Tuesday, November 17, 2009 10:08 AM
To: Rust, Lynn
Cc: Humphrey, George
Subject: FW: Monthly invoicing memo

Lynn,

See explanation below for the $1,536.00 expense on Metro's July thru September invoice. It looks like we need to pay our portion of the software licensing so I'm going to process this invoice for payment. Please let me know if you think something different on this expense. Thanks.

From: Rachel Byers [mailto:Rachel.Byers@oregonmetro.gov]
Sent: Tuesday, November 17, 2009 9:56 AM
To: Daly, Keith
Subject: RE: Monthly invoicing memo

Keith:
This is a charge for software licensing by Environmental Systems Research Institute. ESRI provides mapping software to Metro. The CRC project made use of that software this year so it was part of the allocation of projects receiving a charge for the licensing expense.

Let us know if this doesn't fully answer your question.

Rachel P. Byers
Grants & Project Accountant
Metro
600 NE Grand Avenue
Portland, OR 97232
503-797-1718
503-797-1930 (fax)
rachel.byers@oregonmetro.gov

From: Daly, Keith [mailto:dalyk@columbiarivercrossing.com]
Sent: Tuesday, November 17, 2009 8:47 AM
To: Rachel Byers
Cc: Humphrey, George
Subject: RE: Monthly invoicing memo

Hi Rachel,

I received and began reviewing Metro's Invoice No. PLAN-04221 for the period July through September 2009 and have one request. Under Task 1.0 - Project Management there is a $1,536.00 expense for materials and supplies in September 2009. Can you please provide an explanation of what the materials and supplies consisted of and documentation justifying the $1,536.00 expense? Thanks and if you have any questions please call.

Keith A. Daly
Project Controls Manager

Columbia River Crossing Project
Desk: (360) 816-8870
Fax: (360) 737-0294
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From: Rachel Byers [mailto:Rachel.Byers@oregonmetro.gov]
Sent: Wednesday, November 04, 2009 12:52 PM
To: Daly, Keith
Cc: Ficco, Doug; Roberts, Ross
Subject: Monthly invoicing memo

Hello Keith:
I apologize for the lapse in monthly invoicing. In the past we have made an exception for the July-September time frame to accommodate year-end close and our annual financial audits. However, I am happy to make a exception for this contract in the future so that there is no gap in billings . As to the most current billing, that one is already in progress and will cover the July – September time frame. It will go out in tomorrow's mail and the amount billed is $48,168.66, leaving a contract balance of $24,240.04.

Let me know if you would like a pdf sent of the invoice and its backup so that you can receive it a day or two in advance of the mailed copy.

And finally, the attachment to Doug's memo showed a June 30 balance of $72,411.35 whereas we showed a balance of $72,408.71. This is only a $2.64 difference but I am happy to research it for you if you'd like.

Rachel P. Byers
Grants & Project Accountant
Metro
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Metro

July 2009 Billing	Hours		Cost	PLAN-04221 Group 9 XL 3679
Element 1.0	0	$	-	
Element 2.0	1	$	38.65	
Element 3.0	0	$	-	
Element 4.0	0	$	-	
Element 5.0	322.11	$	22,345.83	
Element 6.0	0	$	-	
Element 7.0	0			
Element 8.0	0			
	323	$ 22,384.48	**$ 69.28**	**Average/Hour**

$ 50,026.87

August 2009 Billing	Hours		Cost	PLAN-04221 Group 9 XL 3679
Element 1.0	0	$	-	
Element 2.0		$	-	
Element 3.0	0	$	-	
Element 4.0	0	$	-	
Element 5.0	224.36	$	16,671.76	
Element 6.0	0	$	-	
Element 7.0	0	$	-	
Element 8.0	0			
	224	$ 16,671.76	**$ 74.31**	**Average/Hour**

$ 33,355.11

September 2009 Billing	Hours		Cost	PLAN-04221 Group 9 XL 3679
Element 1.0	0	$	1,536.00	
Element 2.0	0	$	-	
Element 3.0	0	$	-	
Element 4.0	0	$	-	
Element 5.0	242.34	$	23,051.95	
Element 6.0	0	$	-	
Element 7.0	0	$	-	
Element 8.0	0			
	242	$ 24,587.95	**$ 101.46**	**Average/Hour**

$ 8,767.16

Includes a credit of	$ (15,475.53)	Credit	$ 15,475.53
Pay this amount	**$ 48,168.66**	Balance	**$ 24,242.69**

The total for July, August and September is $63,644.19
The invoice included a FY 08-09 credit of $15,475.53 for Frindge benefits.