



All terms and conditions of this agreement are in full force and effect for this Task Order document.

Agreement No.
(To be filled in by Agreement Manager)

Y-10026

On-Call Agreement Manager Information

Task No.

AB

Agreement Manager Mark Gabel	Phone 360-705-7457	Org. 303017	Mailstop 47330
Mailing Address 310 Maple Park Avenue SE Olympia WA 98504-7330			

Project Manager Information (If different from On-Call Agreement Manager)

Project Manager Kris Strickler/Lynn Rust/Frank Green	Phone 360-816-8855	Org. 441101	Mailstop CRC/S15
Mailing Address 700 Washington Street, Suite 300 Vancouver WA 98660			

Project Information

Project Title Columbia River Crossing/Vancouver	
State Route No(s) I-5	County(s) Clark (WA), Multnomah (OR)

Task Schedule

Task Start Date March 3, 2008	Task End Date October 31, 2008
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← No payment will be made for work done **PRIOR** to Task Start Date or for work done **AFTER** Task End Date

Task Cost

This section required if there is Fed. Aid Part.

Work Order No.	Org. Code	Amount	Fed. Aid Part.?	Fed. Aid Project No.	Fed. Aid Part. %
XL2268	441101	\$68,000.00	<input checked="" type="radio"/> Yes <input type="radio"/> No	AC-HP0051 (268)	Not detrm'd
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		

Total Task Amount → **\$68,000.00**

Consultant Information

Prime Consultant HDR-HLB Decision Economics	Contact Khalid Bekka		
Address 8403 Colesville Road, Suite 910 Silver Spring MD 20910			
Phone 240-485-2605	Fax 301-565-0394	E-Mail Khalid.bekka@hdrinc.com	Federal I.D. No. 52-1877811
Are there any Subconsultants working on this project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, complete the Subconsultant Worksheet and return with signed Task Order.			

Approval Signatures

****Note: Two original signed Documents are required.****

Consultant

Washington State Department of Transportation

Agreement Manager (Signature required for execution of document **ONLY** for Communications and Public Involvement and Environmental Services Agreements)

Scope of Task Order

Report Due Date

Provide description of work and reference attachments for prime consultant and all subconsultants (to include detailed description of work schedule and estimate).

- PC-10.01.01 Travel time (if traveling from outside of metro area)**
 Travel time and associated costs will be reimbursed based on the state rules and rates for reimbursement qualification. Deliverables: Documentation and proof of payment.
- PC-10.01.02 Preliminary activities (hours)**
 The consultant may need to prepare for the prep-session including meetings and communication with the project office and coordination with other cost/risk team consultants and participants. Deliverables: Documentation of decisions and assumptions.
- PC-10.01.03 Prep-session & documentation**
 The main objectives/deliverables of this session are as follows:
- Orientation to CEVP/CRA.
 - Preliminary flow-chart and sequence of activities.
 - Identify the major issues of concern
 - Identify scenarios and model runs required for the reporting stage.
 - Review project estimate and offer guidance on preparing the base cost estimate.
 - Agreement on a draft workshop agenda and participation.
 - Agreement on action items and reporting dates.
- PC-10.01.04 Pre-workshop Activities**
 This phase covers activities between the prep and the workshop sessions:
- Analytical evaluation of the previous CEVP/CRA results and report
 - Review of project team inputs and coordination of activities.
 - Advance elicitation interviews.
- PC-10.01.05 Workshop Objectives/deliverables**
- Review of the CRA/CEVP process.
 - Finalize the activity flow chart.
 - Confirm scenarios and model runs required for the reporting stage.
 - Base cost and schedule validation.
 - Evaluation of base uncertainty.
 - Risk elicitation and documenting assumptions.
 - Elicit risk management strategies at the workshop.
 - Documentation of assumptions.
 - Agreement/confirmation of action items and reporting milestones
 - Follow-up activities as identified.
- PC-10.01.06 Develop risk analysis model and perform analysis**
 Review and organize input data and material from workshop. Complete risk register. Develop and document risk analysis model. Perform QA/QC on the analysis in conjunction with the CREM office, risk leads, cost leads, SMEs, and project team as appropriate. Run simulations to generate risk analysis results: identify key risks. Deliverables: @Risk Model and explanation of logic and process.
- PC-10.01.07 Develop briefing materials for preliminary results presentation**
 Using results, develop a presentation and submit findings (deliverables):
- Cost and schedule ranges for each scenario being considered in current year as well as year of expenditure.
 - Top cost and schedule risks that the project may be facing (duly quantified)
 - Breakdown of cost into PE/ROW/Construction.
- PC-10.01.08 Preliminary results presentation**
 Attend and present preliminary results at the project office if requested.
- PC-10.01.09 Draft and Final Report, incorporating feedback from participants**
 Create draft report of results based on the outline available on the CREM website including the "one-pager", incorporating inputs from the project team, cost and construction SME's, as well as any feedback from reviewers. Finalize report appropriately formatted including the risk management plan spreadsheet (RMP) and submit to CREM Office and Project Manager.
- PC-10.01.10 Additional Requested Analysis (if required) and Report Update**
 Requests for work that will result in exceeding the total task amount will require prior approval and a task amendment.

Distribution: Originals: Consultant Accountant Copies: File Task Manager Consultant Services Other _____